



CK 1987/001277/23 VAT: 4570123028

Reliable Removals

TRANSPORT, REMOVALS, STORAGE

Tel: 011-795-4214/5 Cell: 079-520-1931

Web: www.reliableremovals.co.za

Email: quotes@reliableremovals.co.za

Dear Client/Customer,

Thank you for giving us the opportunity to provide a reasonable and competitive quote for the professional and efficient removal of your household/office furniture as per your supplied inventory.

Please take careful note of the following:

Whilst the utmost care and professionalism is undertaken with the handling and removal of your effects we would like to bring to your attention that our services are contracted out of liability, as are other registered member removal firms (RFA/National Bargaining Council). Therefore please be aware that goods NOT "insured" either by the client/customer or through our company (at your request), are transported and/or stored entirely at owners' risk.

It is therefore the responsibility of the client/customer to ensure adequate insurance/removal cover, if any, is taken out. Should you wish to opt for our "Removal Cover" for your goods please request the necessary documentation from our office for your completion. If not required please endorse the supplied quotation form with "Not Required" alongside the "Removal Cover" information together with your signature (at the bottom) together and return the quotation by fax/scanned to email or hand to our office. If your removal is to be settled via your Company then please ensure your official company order/requisite is also supplied.

****NO REMOVALS (either temporary or verbal) ARE CONFIRMED AND BOOKED WITH OUR LOGISTICS DIVISION WITHOUT THE SIGNED CONFIRMATION.**

**** We would further like to bring to your attention that our TERMS & CONDITIONS OF PAYMENT, which is payable prior to LOADING of the vehicle, are strictly:**

TERMS & CONDITIONS OF PAYMENT

EFT/SST/Internet Transfer (prepaid 2 days prior to the removal date) BANK: Nedbank (details to be supplied on removal confirmation)

Cash (before goods are LOADED at collection)

Cash deposited directly into our account (prepaid prior to the removal date)

*** PLEASE NOTE THAT UNDER NO CIRCUMSTANCE WILL ANY CHEQUES/EFT'S OR SIMILAR PAYMENTS BE ACCEPTED ON YOUR ACTUAL REMOVAL DATE AND THEREFORE GOODS WILL NOT BE LOADED WITHOUT A CASH PAYMENT!***

IMPORTANT - PLEASE NOTE

Sub-Contracting with regards to Long Distance is essential in order for us to provide competitive quotations and continuous service therefore please be aware that we co-operate closely in conjunction with specific and select companies whereby either the full or part of your removal (at our discretion) will be undertaken by our selected sub-contractor depending on the date and time required for your removal. These contact details will be conveyed to you and thereafter our colleagues will remain in contact with you for the remainder of the removal. Due to the rigours and nature of long distance transportation the 'Optional Removal Cover' cover is advisable for long distance transportation as any claims without it will not be entertained whatsoever.

Long distance removals must be prepaid in full prior to the vehicle leaving for loading destination. It is also necessary to ensure that official company orders accompany the removal booking should the move be at company expense. (Please note that cheques are no longer accepted.)

Storage is charged on a calendar month basis in advance with the first month payable on collection and is reviewed every 6 months from the first month of storage. The fee for re-delivery from storage is due prior to offloading of the vehicle whilst any outstanding monies on your account will be due via the above means, prior to loading of the vehicle for redelivery.

****PLEASE ALSO NOTE THAT OUR STORAGE FACILITY IS NOT RUN ON A SELF-STORAGE BASIS, THEREFORE ACCESS IS LIMITED WHEREBY PART LOADS, DELIVERIES OR SORTING WILL ONLY BE DONE IN EMERGENCY OR URGENT SITUATIONS AND WILL INCUR ADDITIONAL EXPENSE FOR YOUR ACCOUNT.**

Please do not hesitate to contact us with any queries/requests that you may have with regards to your removal. We will endeavour to provide you with the ultimate in a removal service and look forward to being of assistance to you.